



NOVEMBER 21st 9:00am-4:00pm
NOVEMBER 22nd 10:00am-3:00pm

10' x 10' Booth Fee
\$200 Main Arena
\$175 Annex

Table, Chairs, Electricity, along
with a Pipe & Drape backdrop is
included in Booth Fee

Buy Your Booth Early

For More Information
kackerman@bsb.mt.gov
Krystal Carlson
Butte Civic Center
406-497-6400

2026 WINTER BAZAAR November 21 & 22

Business Name: _____

Description of Items in Booth: _____

Contact Name: _____

Address: _____ City _____

State _____ Zip _____ Phone _____

Email: _____

2026 BOOTH PRICE \$200 Main Arena \$175 Annex

No. of 10'x10' Booths _____ TOTAL AMOUNT DUE \$ _____

ELECTRICITY WILL BE PROVIDED TO ALL BOOTHS

Checks payable to: The Butte Civic Center

Please call to pay by credit card: 497-6400 or 1-800-555-8989

VISA / MASTERCARD / DISCOVER Accepted

PLEASE RETURN SIGNED APPLICATION ALONG WITH FULL BOOTH PAYMENT TO:

BUTTE CIVIC CENTER

1340 HARRISON AVE BUTTE, MT 59701

For Office Use Only: Date Received _____ Paid: \$ _____ Check # _____

Credit _____ Booth Space # _____

2026 Butte Civic Center Winter Bazaar - November 21 & 22

LOCATION/OPERATION SCHEDULE

THE ANNUAL BUTTE CIVIC CENTER WINTER BAZAAR IS AN INDEPENDENT EVENT. WINTER BAZAAR HOURS:

SATURDAY, NOVEMBER 21ST 9:00AM TO 4:00PM

SUNDAY, NOVEMBER 22ND 10:00AM—3:00PM

THE BUTTE CIVIC CENTER IS LOCATED AT 1340 HARRISON AVE, BUTTE, MT. THIS IS A FREE EVENT FOR THE PUBLIC.

ELIGIBILITY

THE WINTER BAZAAR IS OPEN TO ALL CRAFTERS, ARTISTS, BAKERS, BUSINESSES & MERCHANTS. THE BUTTE CIVIC CENTER RESERVES THE RIGHT TO REFUSE PARTICIPATION TO ANY GROUP, INDIVIDUAL, ASSOCIATION, BUSINESS, OR ANY OTHER ENTITY OF ANY NATURE OR TYPE THAT THE BUTTE CIVIC CENTER FEELS IN ITS SOLE DISCRETION WOULD NOT BE APPROPRIATE CONSIDERING CIRCUMSTANCES, OR MIGHT REFLECT NEGATIVELY UPON THE BUTTE CIVIC CENTER, AN INDIVIDUAL OR A GROUP.

FOOD SALES: ONLY BAKED GOODS CAN BE SOLD. NO FOOD PRODUCTS CAN BE SOLD THAT THE CIVIC CENTER CONCESSIONS SELL

BOOTH SIZE AND FEE

BOOTH SPACE 10'X10'. THE TWO DAY BOOTH FEE IS \$200 MAIN ARENA & \$175 ANNEX. BOOTHS WILL BE ASSIGNED IN THE MAIN ARENA & THE ANNEX. EACH BOOTH WILL HAVE A CURTAIN BACKDROP & ONE 8FT TABLE WITH BLACK TABLE SKIRTING & 2 FOLDING CHAIRS. NO TAPE, TACKS OR ANY OTHER ITEMS CAN BE ATTACHED TO THE CURTAINS. S-HOOKS WILL BE PROVIDED FOR A BANNER TO BE HUNG. ELECTRICITY PROVIDED.

BOOTH ASSIGNMENTS

SPACE WILL BE PROVIDED ON A FIRST COME BASIS. PAST 2025 VENDORS WILL HAVE UNTIL SEPT 30TH TO RESERVE THEIR BOOTH. OCTOBER 1ST UNSOLD BOOTHS ARE AVAILABLE TO NEW VENDORS. APPLICATIONS WILL BE ACCEPTED UNTIL ALL SPACES ARE FILLED.

NOTIFICATION & BOOTH SELECTION

YOUR ACCEPTANCE WILL BE CONFIRMED VIAL EMAIL OR U.S. MAIL. YOU WILL RECEIVE A DIAGRAM OF THE SETUP SHOWING YOUR BOOTH LOCATION & SETUP TIMES.

ELECTRICITY

ELECTRICAL POWER IS AVAILABLE TO ALL BOOTHS AND IS INCLUDED IN THE BOOTH FEE. EXHIBITORS MUST PROVIDE THEIR OWN EXTENSION CORDS. NO GENERATORS

SET UP & TEAR DOWN

SETUP WILL BEGIN FRIDAY, NOVEMBER 20TH FROM 10:00AM—7:00PM & SATURDAY, NOVEMBER 21ST FROM 7:00AM—9:00AM SETUP MUST BE COMPLETED BY 9:00AM ON SATURDAY WHEN DOORS OPEN TO PUBLIC.

THERE WILL BE A FORKLIFT AND AN OPERATOR ONSITE FOR HEAVIER ITEMS. THIS SERVICE IS INCLUDED IN YOUR BOOTH FEE.

NO BOOTHS MAY BE DISMANTLED DURING BAZAAR HOURS. THIS IS A 2-DAY EVENT AND YOU ARE EXPECTED TO BE AT YOUR BOOTH BOTH DAYS. IF YOU LEAVE EARLY, YOU WILL NOT BE INVITED BACK THE NEXT YEAR.

ALL EXHIBITORS ARE RESPONSIBLE FOR CLEANING UP AND AROUND THEIR SPACE DURING AND AFTER THE EVENT.

ALL TRASH MUST BE HAULED OUT BY EXHIBITORS.

PRODUCTS

FOOD SALES: ONLY BAKED GOODS WILL BE ALLOWED FOR FOOD SALES. NO ITEMS THAT ARE SOLD IN THE BUTTE CIVIC CENTER CONCESSIONS WILL BE PERMITTED.

DESCRIPTION OF MERCHANDISE TO BE SOLD MUST BE SUBMITTED AS PART OF THE APPLICATION. ONLY THOSE PRODUCTS LISTED ON THE APPLICATION WILL BE ALLOWED TO BE SOLD.

NO TOBACCO, ALCOHOL, FIREARMS, OR OFFENSIVE MATERIALS OF ANY KIND WILL BE ACCEPTED.

REMOVAL OF QUESTIONABLE ITEMS OR DISPLAYS WILL BE AT THE DISCRETION OF THE CIVIC CENTER.

NO SUB-LEASING BOOTHS.

REFUNDS

THERE WILL BE NO REFUND OF BOOTH FEES. ALL SPACE ASSIGNMENTS ARE FINAL. THE WINTER BAZAAR WILL NOT BE CANCELED DUE TO BAD WEATHER. REFUNDS WILL NOT BE GIVEN FOR A “NO SHOW”.

OTHER

THIS IS A 2-DAY EVENT AND YOU ARE EXPECTED TO BE AT YOUR BOOTH BOTH DAYS. IF YOU LEAVE EARLY, YOU WILL NOT BE INVITED BACK THE NEXT YEAR.

FAILURE TO COMPLY WITH BAZAAR GUIDELINES COULD RESULT IN A NEGATIVE EVALUATION AND/OR EXPULSION FROM THE WINTER BAZAAR AND LOSS OF ALL FEES PAID.